



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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No. 243 Dispur, Thursday, 13th June, 2019, 23rd Jaistha, 1941 (S. E.)

GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

SECRETARIAT ADMINISTRATION DEPARTMENT

NOTIFICATION

The 1st June, 2019

No. SAE.126/2010/9.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the Assam Secretariat Service Rules, 1963, except as respects things done or omitted to be done before such supersession, the Governor of Assam is hereby pleased to make the following rules regulating the recruitment and the conditions of service of the persons appointed to the Assam Secretariat Service, namely:-

Short title and
commencement

1. (1) These Rules may be called The Assam Secretariat Service Rules, 2019.
- (2) They shall come into force with effect from the date of their publication in the Official Gazette.

Definitions

2. In these rules unless there is anything repugnant in the subject or context:-
 - (a) "Appointing Authority" means.-
 - (i) the Governor of Assam in respect of the cadre of Under Secretary, Deputy Secretary, Joint Secretary and Additional Secretary;
 - (ii) Chief Secretary to the Government of Assam in respect of the cadre of Superintendent;

- (b) "Chief Secretary" means the Chief Secretary to the Government of Assam;
- (c) "Government" means the State Government of Assam;
- (d) "members" means a member of the Assam Secretariat Service appointed to the service before or after the date of commencement of these rules;
- (e) "Secretariat" means all the Departments as defined in rule-4 of Assam Rules of Executive Business, 1968;
- (f) "Service" means the Assam Secretariat Service;
- (g) "Selection Committee" or "Committee" means the Selection Committee constituted under rule 6 of these rules;
- (h) "select List" means the list as referred in Rule 7;
- (i) "Year" means the Calendar Year from 1st January to 31st December.
- Class and Cadre 3. (1) The Service shall consist of the following classes and cadres as on the commencement of these rules, namely:-
- (a) Class-I:- It includes the cadre of.-
- (i) Additional Secretary,
- (ii) Joint Secretary,
- (iii) Deputy Secretary,
- (iv) Under Secretary.
- Class-II:- It includes the cadre of.-
- (b) (i) Superintendent.
- (2) Each of the cadres in sub-rule (1) shall form an independent cadre. Members of any shall have no claim for appointment to a higher cadre except in accordance with the provisions of these rules.
- (3) Members belonging to cadre of clause (a) of sub-rule (1) shall be of Class-I Officers of Gazetted Rank and Members belonging to cadre of clause (b) of sub-rule (1) shall be Ministerial Officers of Class-II, Gazetted rank.
- Strength of the service 4. (1) The number of posts under each of the cadres shall be such as may be determined by Government from time to time:
- Provided that the Government may review the strength of service once in every five years.

Method of
Recruitment by
promotion

- (2) On the commencement of these rules the strength of the service shall be as shown in Schedule.
5. The recruitment to the cadres of the service shall be made in the manner as prescribed hereinafter. -
- (1) **Additional Secretary:** - Recruitment to the post of Additional Secretary shall be made by promotion from Select List prepared for this purpose under rule 7 from amongst members of Secretariat Service in the cadre of Joint Secretary who have completed not less than one year of service in the cadre of Joint Secretary on the first day of the year in which the selection is made and by that time his entire tenure in Secretariat Service should be atleast 24 (twenty four) years.
- (2) **Joint Secretary:** - Recruitment to the post of Joint Secretary shall be made by promotion from Select List prepared for this purpose under rule 7 from amongst members of Secretariat Service in the cadre of Deputy Secretary who have completed not less than 2 (two) year of service in the cadre of Deputy Secretary on the first day of the year in which the selection is made.
- (3) **Deputy Secretary:** - Recruitment to the post of Deputy Secretary shall be made by promotion from the Select List prepared for this purpose under rule 7 from amongst members of Secretariat Service in the cadre of Under Secretary who have completed not less than two years of service as Under Secretary on the first day of the year in which the selection is made:
- Provided that the members of the service in the cadre of Under Secretary shall be required to undergo in-service training as Government may prescribe from time to time.
- (4) **Under Secretary:** - Recruitment to the post of Under Secretary shall be made by promotion from the Select List prepared for this purpose under rule 7 from amongst members of Secretariat Service in the cadre of Superintendent who have completed not less than two years of service in the cadre of Superintendent on the first day of the year in which the selection is made: