



OFFICE OF THE

ASSAM INFORMATION COMMISSION

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No.SIC/AE.06/2019/79

Date:27/11/2020

ADVERTISEMENT

Online applications are invited from intending eligible candidates who are citizens of India having up-to-date registration in Employment Exchange in the State of Assam for recruitment of the post of Junior Accounts Assistant.

- A. **Number of Post:** 1 (one).
- B. **Reservation :** Unreserved
- C. **Educational Qualification:** Graduate in any discipline and minimum six months of training in computer proficiency with Diploma/Certificate from a recognized institution.
- D. **Pay Scale:** Rs.14000.00 to 60500.00 plus Grade Pay of 7600.00 plus other allowances as admissible under rules.
- E. **Age :** The candidate should not be less than 18 years old and the upper age limit as on 01-10-2020 is given below :

General - 40 years, OBC/MOBC - 43 years, SC/ST(P)/ ST(H) – 45 years and 50 years in respect of Persons with Disabilities.

The age limit of the candidates will be calculated on the basis of the HSLC Admit Card/ Certificate issued by recognised Board/ Council. No other documents shall be accepted in lieu thereof for the purpose.

- F. **Examination Fees:** Nil

The online application will be received from 00.00 (Zero) hours of 2nd December, 2020 till 24.00 hours of 16th December, 2020.

General instruction and other terms:

1. Candidates are required to apply in prescribed form through **online mode only** in the website www.niyukti.assam.gov.in
2. Instructions for filling up prescribed online form will be available in the website www.niyukti.assam.gov.in
3. Before applying online, candidates are advised to carefully go through the instructions provided in the above website.
4. Candidates who are already employed will have to obtain a No Objection Certificate from the appropriate appointing authorities to appear in the Selection Test.
5. Candidates are required to upload latest passport size photograph, *Age proof certificate*, Mark Sheet of qualifying Examination, scanned signature, No Objection Certificate (for those already employed), Caste certificate issued by competent authority (if any), up to date Employment Registration Card, Computer proficiency certificate and EWS certificate (if any).

