

POST

**GOVERNMENT OF ASSAM  
ADMINISTRATIVE REFORMS AND TRAINING DEPARTMENT  
DISPUR:: GUWAHATI**

No AR 94/2016/Pt-VI/8

Dated Dispur the 18th July 2017

**ORDERS BY THE GOVERNOR**

**NOTIFICATION**

The Governor of Assam is pleased to allot the file initial 'AE' for use in Act East Policy Affairs Department in all official transactions. The Department may form the subject-wise codes on their own keeping the two initials intact –as suggested at Annexure-I. This will come into force with immediate effect.

By order and on behalf of Governor of Assam

Sd/-

**( K.K. Dwivedi, IAS)**

**Commissioner & Secretary to the Government of Assam**

Memo No AR 94/2016/Pt-VI/8

Dated Dispur the 18th July 2017

1. The Accountant General (A&E)/(Audit), Assam Maidamgaon, Guwahati-29.
2. The Commissioner & Secretary to the HE the Governor of Assam.
3. Commissioner & Secretary to the Hon'ble Chief Minister, Assam.
4. Staff Officer to Chief Secretary, Assam for information and necessary action.
5. P.P.S. to the Chief Minister, Assam, Dispur, Guwahati-6.
6. P.S. to the Speaker, Assam Legislative Assembly, Dispur, Guwahati-6.
7. P.S. to the Chief Secretary, Assam.
8. P.S. to Additional Chief Secretary....., Assam.
9. All Principal Secretaries/Commissioner & Secretaries/Secretaries to the Govt. of Assam.
10. All Commissioners of Divisions.....
11. P.S. to all Ministers, Assam, Dispur, Guwahati-6.
12. All Members, Assam Public Service Commission
13. The Secretary Assam Public Service Commission, Guwahati-22.
14. All Administrative Departments.
15. All Heads of Departments.
16. Chief Executive Members, Dima Hasao Autonomous District Council, Haflong /Karbi Anglong Autonomous District Council, Diphu / BTC Kokrajhar /
17. The Supdt. Assam Government Press, Bamunimaidan, Guwahati-21, for favour of publication of above notification in the next issue of Assam Gazette and to supply 200 spare copies.
18. The Managing Director, AMTRON, Bamunimaidan, Guwahati-21, with a request to upload the above Notification in the Department's website.

By order, etc.

  
(Riju Gogoi, ACS)

Joint Secretary to the Government of Assam  
Administrative Reforms and Training Department

  
In H. Nath, Jt

**ANNEXURE - I**

For establishment branch the Department may use	AEE or AE(E)
For Policy related Issues	AEP or AE(P)
For ' Training' it will be	AET or AE(T)
For 'connectivity' matters	AE(Con)
For 'Cultural Affairs' matters	AE (Cul) etc.