

13/12/16

**GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (NAZARAT) DEPARTMENT  
ASSAM SECRETARIAT (CIVIL)**

No.S(N)19/2011/ 133

Dated Dispur, the 30<sup>th</sup> November, 2016

**//TENDER NOTICE//**

Sealed tenders affixing Court Fees Stamp of Rs. 8.25 are invited from intending Registered Firms for Annual Maintenance Contract for 17 **Water Cooler & Water Purifiers** in the Assam Secretariat Complex for a period of one year. The tenders will be received upto **2.00 P.M.** Of 15/12/2016 and will be opened at **3.00 P.M.** on the same date. The tender should be submitted by the tenderer in **2 (two) bids** in Separate Envelopes. One envelope shall contain only relevant documents along with technical specification (Technical bid) including the **Rs.3000/- (Rupees three thousand)** only as earnest money in the form of NSC which is to be pledged in favour of Commissioner & Secretary to the Govt. of Assam, Sectt. Admn. Department. The other envelope (Financial bid) should contain only quoted amount for AMC. The two separate envelopes should be boldly written as "**Technical Bid**" and "**Financial Bid**".

**Technical Bid should carry the following :**

1. An application stating the offer of tender and signed copy of General Terms & Conditions.
2. PAN Card,
3. VAT Registration Certificate, VAT Clearance Certificates & TIN etc., if any where applicable.
4. An amount of Rs.3000/- (Rupees three thousand) only as earnest money in the form of N.S.C. to be duly pledged in favour of the Commissioner & Secretary to the Govt. of Assam, Sectt. Admn. Deptt. may be furnished along with tender.
5. VAT should be shown clearly if any where applicable.
6. Trade licence from competent authority

The Govt. is not bound to accept the lowest rate of any tender and reserves the right to accept or reject any or all tender without assigning any reason thereof. Government also reserves the right to cancel the contract before its expiry, if the delivery of service, for any reason is considered not satisfactory. For more details of Terms and Conditions tenderer may contact the Deputy Secretary, SAD; during office hours.

**Sd/-**

(Shri Ahmed Hussain, IAS)  
Commissioner & Secretary to the Govt. of Assam  
Secretariat Administration Department

Memo No.S(N)19/2011/ 133-A,

Dated Dispur, the 30<sup>th</sup> November, 2016

**Copy to :**

1. Director, Information & Public Relations, Assam, Dispur. He is requested to publish the same in one vernacular and in one English Daily urgently and furnish paper cuttings to the undersigned for record.
2. MD, AMTRON, for publishing the tender notice in the Assam Government website.
3. Notice Board, Sectt. Admn. (Nazarat) Deptt.

*Handwritten signature/initials*

Bv Order etc..